

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Joseph Montopoli, Fire Chief/EMC, 797-1842

PREPARED BY: Frank Suriano, Assistant Fire Chief, 797-1843

SUBJECT: Resolution - Contract Amendent
Project Name and Location: Oakes Road Fire Rescue Station #104,
4491 Oakes Road, Davie, Fl 33314

AFFECTED DISTRICT: District 1

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR OR HIS DESIGNEE (TOWN ADMINISTRATOR) TO EXECUTE THE PROPOSAL FOR ADDITIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION WITH CORZO, CASTELLA, CARBALLO, THOMPSON, SALMAN, P.A. (C3TS), FOR THE OAKES ROAD FIRE STATION.

REPORT IN BRIEF: The Town has expanded the Scope of Work for the Oakes Road Fire Rescue Station #104 to include additional contract administration services as noted in the proposal for Additional Services for Construction Administration. Services shall include daily site visits, weekly progress reports, evaluation of the state of the project, and a list of deficiencies to be submitted to the Contractor.

Due to continual construction delays, quality of work and insufficient work progress by the building contractor Pino Koaba and Associates, Inc., staff with assistance of legal counsel from the Town Attorney's office, has determined the need for expanding architectural services to preserve the Town's rights under the existing contractual agreement for construction of the Oakes Road Fire Rescue Station.

PREVIOUS ACTIONS: Resolution R-2004-13, Resolution R-2006-209

CONCURRENCES: Resolution R-2003-325

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: \$ 20,000

Account Name: Capital Account - Fire Rescue Bonds #030-3004-522-6204

RECOMMENDATION(S): Staff recommends approval of the contract amendment requested.

Attachment(s): Resolution, Proposal for Additional Services.

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE MAYOR OR HIS DESIGNEE (TOWN ADMINISTRATOR) TO EXECUTE THE PROPOSAL FOR ADDITIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION WITH CORZO, CASTELLA, CARBALLO, THOMPSON, SALMAN, P.A. (C3TS), FOR THE OAKES ROAD FIRE STATION.

WHEREAS, the Town of Davie previously awarded the bid to CORZO, CASTELLA, CARBALLO, THOMPSON, SALMAN, P.A. (C3TS); and

WHEREAS, the Town has expanded the Scope of Work to include additional contract administration services in the amendment attached hereto as Exhibit "A",

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council hereby authorizes the appropriate Town officials to execute the proposal for Additional Services for Construction Administration with Corzo, Castella, Carbello, Thompson, Salman. P.A. (C3TS) in the amount of \$20,000.00, which is attached hereto as Exhibit "A".

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2007.

MEMBER

ATTEST:

MAYOR/COUNCIL

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2007.

EXHIBIT "A"



September 11, 2007

Town of Davie
6591 Orange Drive
Davie, Florida 33314

Attention: Mr. Manny Diez
Director of Public Works & Capital Projects

Reference: Oakes Road Fire Station – Additional Services for Construction Administration

C3TS Project No.: 00424-001

Dear Mr. Diez,

We are pleased to submit for your consideration the following proposal for additional contract administration services for the above referenced project.

SCOPE OF WORK

Our services will consist of providing contract administration services extending from the prior extension ending on August 10, 2006 to the future time expected to finish the work and close out the contracts. It does not anticipate the time required for arbitration with the Contractor, if required. It does anticipate some time in assisting the Town with suggesting a settlement with the Contractor and setting up criteria to be included for completion of the construction by a third party.

The proposed limit would only be exceeded by written approval by both parties and would likely be caused by delays in executing future construction beyond a reasonable time due to contractor failure to perform or unexpected material delays.

COMPENSATION

Compensation of the above services is based on hourly rates basis not to exceed the estimated fee amount of Twenty Thousand Dollars and 00/100 dollars (\$20,000.00) and is estimated for time from August 2006 through the anticipated future time to finish the remaining construction. Any and all additional services requested by you, which are not included in the above scope of services, will be billed based on the attached fee schedule, exhibit "A".

Reimbursable expenses incurred in connection with the above services such as; blueprinting and/or reproduction except as noted above, travel expense, or any express mail requested by you, will be charged on the basis of actual costs times a 1.20 multiplier.

This Proposal/Letter represents the additional time authorizing C3TS to continue the duties of the Architect under the prior agreement and may only be modified in writing when signed by both parties.

We are ready to begin work on this assignment. If you find this proposal acceptable, we would appreciate your initialing each page and signing the last page of the enclosed two copies of this

EB0005022
AAC002142

Corzo Castella Carballo Thompson Salman, P.A.
North Terminal Area Improvements
Project Number: A05-MDAD-02

Proposal, and returning one copy to us together with a purchase order for the requested services.

Sincerely,

Corzo Castella Carballo Thompson Salman, P.A.

Daniel S Brewer, AIA
Director of Architecture

Accepted By:
Town of Davie

Title:

Date

Exhibit "A"

Schedule of Fees:	Rate/Hour
Principal in Charge	\$125
Director of Architecture	\$125
Architect	\$105
Sr. Project Manager	\$105
Project Manager	\$105
Field Inspector	\$60
Clerical	\$35

Reimbursables at 1.2 times cost.